University of Georgia – Aberystwyth University
Exchange Program Application Checklist

Instructions:

• Applicants must have a minimum GPA of 3.2.
• Applicants must have at least junior standing by January 2013.
• Deadline for Spring 2014 application is April 1, 2013
• Submit all of the following materials together.
• Only complete applications will be considered.
• Return application to:

  Colleen P. Larson, UGA Exchange Programs
  University of Georgia
  Office of International Education
  International Education Building
  1324 S. Lumpkin Street, Athens, Georgia 30602
  Telephone: (706) 542-2900

Make sure the following items are included in the materials you return:

☐ All pages of the completed and signed application.

☐ 1 official copy of your UGA transcript (request via OASIS or obtain from the UGA Registrar’s Office).

☐ 1 official transcript from any other colleges you’ve attended.

☐ 3 reference forms or letters. At least one reference must be from a UGA faculty member. The other references may be from UGA faculty members, friends, employers, or former teachers. (It is your responsibility to secure references by the deadline.)

☐ Personal statement/essay.

☐ After receiving this OIE Exchange Program Application form, your UGA Student Account will be charged a $125 non-refundable Exchange Program Application Fee. Please follow Student Account payment instructions.

Submitting an application for this exchange program does not guarantee acceptance into the program. Candidates must meet program requirements, be approved by the program’s faculty coordinator, be accepted by the host institution, and satisfy immigration requirements of the host country. Participation is also subject to availability and the number of students the host institution will allow UGA to send during any given year. The host institution will have additional forms which candidates will be required to complete.
Personal Information

Name ___________________________________________ Student ID Number (810)________________________

Campus Address __________________________________________ Street address (if you have a post office box, also give the street address)

City ___________________________________ State ________ Zip Code ________

Campus Phone ___________________________ UGA E-mail __________________________________________

(Area code) and Number

Permanent Address __________________________________________ Street address (if you have a post office box, also give the street address)

City ___________________________________ State ________ Zip code ________

Permanent Phone ___________________________ Home E-mail __________________________________________

(If different from UGA e-mail address)

In case of emergency contact: __________________________________________

Full name of party __________________________________________ Relationship to you __________________________

Street address __________________________________________ City __________ State __________ Zip __________

Home Phone ___________________________ Work Phone ___________________________ Fax ___________________________

(Area code) & Number (Area code) & Number (Area code) and Number
**Personal Activities**

Are you currently employed?  
☐ yes  ☐ no  
Occupation

If applicable, give name, address, and phone number of employer

List the primary co-curricular activities in which you are involved and in what capacity

**Academic Information**

How many hours will you have completed by the end of Fall Semester 2013?

Have you transferred to UGA from another college?  
☐ Yes  ☐ No

If yes, please list the other college(s) and dates of attendance

Major  Minor  
(if applicable)

Cumulative GPA at present  GPA in major

Please list any scholarships and/or grants, which you receive:

**Additional Questions**

Have you traveled or studied abroad previously?

Have you studied or traveled away from your home region?

If yes, please indicate location(s), circumstances under which you traveled (i.e., on a study program, travel with family, visited relatives, etc.), and duration of stay.

What skills did you acquire abroad or away from your home region that will assist you in adjusting to the host culture of this exchange program?

If you have not traveled abroad previously, what skills do you have that will help you adjust to the host culture?
**Essay (2 to 3 pages)**

To evaluate your application we need to know more about you. Please attach an essay expressing why you want to study abroad, what about the host country's culture interests you most, and why the qualities of this particular program support your personal, academic, and career goals.

**Disciplinary and Criminal Record**

*If your answer to either of the following is yes, you must submit a full statement of relevant facts on a separate sheet to be attached to this form.*

Are you currently, or have you ever been, charged with, or subject to disciplinary action, including suspension or expulsion for scholastic or any other type of misconduct, at any high school, college, or university?

☐ yes  ☐ no

Have you been charged with, convicted of, or pled guilty or nolo contendere to a crime other than a minor traffic offense, or are any criminal charges now pending against you?

☐ yes  ☐ no

*Convictions shall include: A finding of guilty by a judge or jury, a plea of guilty, a plea of nolo contendere, a plea of no contest, an Alford plea to a criminal charge or a plea under the first offender act, irrespective of the pendency or availability of any appeal or application for collateral relief. If “yes,” explain fully, specifying the nature of the offense(s), the date(s) it/they occurred, the name and location of the court(s) and sentence(s) imposed. Please have the appropriate authority submit official court documentation directly to UGA’s Office of International Education.*

**Release and Application Signature**

I hereby authorize any and all officials at the University of Georgia or any other educational institutions I have attended to release any and all information to the Office of International Education and the faculty coordinator of the exchange program to which I am applying. I understand that my prior criminal or disciplinary, campus judicial history may be a factor in evaluating my application. In addition, I understand that information and supporting documents from my exchange application may be shared with my intended host university as part of the admission process.

I further acknowledge that the information provided on this application is true and accurate to the best of my knowledge. I fully understand that providing false information during the application process may be grounds for rejecting my application or grounds for dismissal from the exchange program.

Upon submission of this application to the Office of International Education, I agree for my UGA Student Account to be charged a $125 non-refundable Exchange Program Application Fee. All UGA Exchange Program Fee payments will be made through my Student Account.

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<th>Student Signature</th>
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Applicants who are accepted to participate in a UGA exchange program are required by the University of Georgia to complete and sign a student contract which stipulates the terms and conditions of the program and its fee payment structure and deadlines.

**Return to the Office of International Education by April 1, 2013**
Reference Form for UGA Student Exchange Programs
Submit to the Office of International Education, International Education Building, 1324 S. Lumpkin St., Athens, GA  30602
Phone: (706) 542-2900    Fax: (706) 583-0148

This section to be completed by the student applicant.  (Please type or print clearly.)

Applicant's Name
Applicant's local telephone       E-mail
City & Country where exchange is located
Name of referee

This section to be completed by the referee.
A.   This is a NON-CONFIDENTIAL reference.  Its content may be shared with the applicant.
B.   If you are providing a reference for more than one applicant, please do not make direct comparisons, by name, between or among individuals.

1.   How long have you known the applicant and in what capacity?

2.   Please indicate your perceptions of the applicant's competence in the following areas:

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<th>Area</th>
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<th>Average</th>
<th>Above Average</th>
<th>Outstanding</th>
<th>Inadequate Opportunity To Observe</th>
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Please provide additional remarks on the back of this form or on a separate sheet.

Signature of Referee__________________________________________ Date________________________
Department or Office________________________________________ Title________________________
UGA or Office Address_________________________________________________________________________________
Work Telephone Number ____________________________ (area code) & number E-mail_____________________

Please notify the student when the reference is complete so he/she may collect this reference.